Credit Request Form
Dining Dollars

Fall balances in Dining Dollars carryover to the Spring. Any unspent funds remaining in Dining Dollars after Spring will be transferred to the cardholders Bama Cash account. Any unspent funds remaining in Dining Dollars after Summer will be transferred to the cardholders Bama Cash account. Students who do not wish to have the automatic transfer between Dining Dollars and Bama Cash can request that the unspent balance be credited to their student account in Student Receivables. Requests for credit from cardholders of unspent Dining Dollars account funds will be accepted, in writing, in the Bama Dining Office, 133 Burke East, after April 15th and processed only after the last day of published final examinations for the spring semester if the cardholder was enrolled in the Spring semester. If the cardholder was enrolled for Fall semester only, requests for credit will be accepted after December 1 and processed after the last day to late register for the Spring semester or after the cardholder graduates, officially withdraws, is administratively withdrawn, suspended or leaves the University. Proof of withdrawal, graduation, administrative withdrawal, or suspension is required prior to processing a request for credit at any time in the term other than the end of Spring semester. Credits on Action Card accounts for Dining Dollars are processed when the account balance is $1 or more and a written request for credit is submitted, or the account has been inactive for one year. When a request is received, any unspent funds are forwarded to The Office of Student Receivables and credited against any outstanding amounts on the cardholder's account and a refund check for any remaining funds will be forwarded to the last known permanent address of the cardholder. No cash refunds will be authorized.

To request credit, please complete the section below:

Last Name

First Name

MI

Campus Wide ID

☐ Please credit my account in Student Receivables for the unspent balance of my Dining Dollars account and my Bama Cash account.

SIGNATURE

DATE

Return this completed form to the Bama Dining Office, Lakeside Dining or Box 870389, Tuscaloosa, AL 35487. Transfer/Credit requests will be accepted until July 1 every year. After that time, account funds will remain on deposit until the next refund period. Please allow four weeks from the last day of published examinations to receive credit.

FOR OFFICE USE ONLY:

DDR _____ DATE _____

BC _____