



# Application for Employment

As an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER, ARAMARK does not discriminate against applicants or employees because of their age, race, color, religion, national origin, sex (except where sex is a bonafide occupational qualification) or on any other basis prohibited by law. Furthermore, ARAMARK will not discriminate against any applicant or employee because he or she is mentally or physically disabled, a disabled veteran, or a veteran of the Vietnam era, provided he or she is qualified and meets the requirements established by ARAMARK for the job.

PLEASE TYPE OR PRINT CLEARLY				DATE	
NAME (Last) (First) (Middle)			SOCIAL SECURITY NUMBER		
CURRENT ADDRESS (Street) (City) (State) (Zip Code)				PHONE NUMBER Area Code ( )	
RESIDENT ADDRESS (Street) (City) (State) (Zip Code) <small>(if different from above)</small>				PHONE NUMBER Area Code ( )	
ARE YOU 18 YEARS OR OLDER? <input type="checkbox"/> YES <input type="checkbox"/> NO IF NOT, STATE YOUR DATE OF BIRTH _____					

TYPE OF POSITION DESIRED			
POSITION APPLIED FOR:			
<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> SUMMER <input type="checkbox"/> TEMPORARY <input type="checkbox"/> OTHER			SALARY EXPECTED
WILL YOU RELOCATE? TO WHAT AREA? <input type="checkbox"/> YES <input type="checkbox"/> NO		WILL YOU TRAVEL? <input type="checkbox"/> YES <input type="checkbox"/> NO	DATE AVAILABLE TO WORK WITH ARAMARK
HAVE YOU EVER WORKED FOR ARAMARK? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, WHEN AND WHERE?		
HAVE YOU EVER APPLIED TO ARAMARK? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, WHEN AND WHERE?		
To comply with the Immigration Reform and Control Act of 1986, if you are hired you will be required to provide <b>documents to establish your identity</b> and your authorization to be employed in the United States. Such documents will be required within the first three (3) business days following your hire, or upon your first work day if your employment period will be less than three (3) days.			
HOW WERE YOU REFERRED TO ARAMARK?			
ARE YOU WILLING TO TAKE A PHYSICAL EXAM AT OUR EXPENSE IF THE NATURE OF THE JOB REQUIRES ONE? <input type="checkbox"/> YES <input type="checkbox"/> NO			

HAVE YOU EVER BEEN CONVICTED OF A CRIME (MISDEMEANOR OR FELONY)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
IF YES, EXPLAIN:	(WHERE)	(WHEN)	(CHARGED)
(Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the job for which you are applying.)			

**RECORD OF EDUCATION**

Name and Address of School	Dates Attended		Graduated		Type of degree/ diploma received or expected	Major/Minor Fields of Study
	From	To	YES	NO		
	Mo./Yr	Mo./Yr.				
High School (Last Attended)						
Colleges/ Universities						
Graduate School						
Other (Business, Technical, Secretarial, etc.)						

LIST ANY CLUBS, ORGANIZATIONS, SOCIETIES, OR PROFESSIONAL GROUPS TO WHICH YOU BELONG WHICH HAVE A DIRECT BEARING UPON YOUR QUALIFICATIONS FOR THE JOB WHICH YOU ARE SEEKING. (INDICATE AMERICAN DIETETIC ASSOCIATION REGISTRATION NUMBER IF APPLICABLE TO THE POSITION FOR WHICH YOU ARE APPLYING.)

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LIST ANY HOBBIES OR INTERESTS WHICH HAVE A DIRECT BEARING ON THE JOB FOR WHICH YOU ARE APPLYING.

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LIST ANY SPECIAL SKILLS OR ABILITIES WHICH DIRECTLY RELATE TO THE JOB FOR WHICH YOU ARE APPLYING.

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DO YOU POSSESS A VALID CURRENT DRIVER'S LICENSE (ONLY FOR JOBS REQUIRING DRIVING A VEHICLE)?  YES  NO

DRIVER'S LICENSE NUMBER AND STATE \_\_\_\_\_

**MILITARY SERVICE RECORD**

HAVE YOU EVER BEEN A MEMBER OF THE ARMED FORCES OF THE UNITED STATES?  YES  NO

IF YES, LIST ANY SPECIAL SKILLS OR ABILITIES YOU DEVELOPED WHILE IN MILITARY SERVICE WHICH DIRECTLY RELATE TO THE JOB FOR WHICH YOU ARE APPLYING.

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**EXPERIENCE**  
**(Most Recent Experience First)**

<b>1.</b> NAME AND ADDRESS OF EMPLOYER  <hr/> <hr/> <hr/> FROM MO____ YR____ TO MO____ YR____ PHONE NUMBER Area Code (    )	STARTING POSITION  <hr/> SALARY <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Ending</td> </tr> <tr> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </table> REASON FOR LEAVING <hr/>	Starting	Ending	\$	\$	ENDING POSITION  <hr/> NAME AND TITLE OF SUPERVISOR  <hr/>
Starting	Ending					
\$	\$					
<b>2.</b> NAME AND ADDRESS OF EMPLOYER  <hr/> <hr/> <hr/> FROM MO____ YR____ TO MO____ YR____ PHONE NUMBER Area Code (    )                      YR	STARTING POSITION  <hr/> SALARY <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Ending</td> </tr> <tr> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </table> REASON FOR LEAVING <hr/>	Starting	Ending	\$	\$	ENDING POSITION  <hr/> NAME AND TITLE OF SUPERVISOR  <hr/>
Starting	Ending					
\$	\$					
<b>3.</b> NAME AND ADDRESS OF EMPLOYER  <hr/> <hr/> <hr/> FROM MO____ YR____ TO MO____ YR____ PHONE NUMBER Area Code (    )	STARTING POSITION  <hr/> SALARY <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Ending</td> </tr> <tr> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </table> REASON FOR LEAVING <hr/>	Starting	Ending	\$	\$	ENDING POSITION  <hr/> NAME AND TITLE OF SUPERVISOR  <hr/>
Starting	Ending					
\$	\$					

MAY WE CONTACT THE EMPLOYERS LISTED ABOVE?     YES     NO

IF NO, INDICATE BY NUMBER WHICH ONE(S) YOU DO NOT WISH US TO CONTACT \_\_\_\_\_

USE THIS SPACE TO DESCRIBE ANY PREVIOUS WORK HISTORY AND/OR TO DETAIL PARTICULAR JOB RESPONSIBILITIES LISTED ABOVE.  
INCLUDE ANY ADDITIONAL INFORMATION WHICH YOU FEEL MAY BE RELEVANT TO THE JOB FOR WHICH YOU ARE APPLYING.

**This application shall only remain active for 60 days. After 60 days, if you are still interested in employment at ARAMARK, you must fill out a new application.**

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation or omission of facts in my application may be justification for refusal to hire, or termination of employment.

I further understand that an investigative report may be made as to my character and general reputation. I authorize all past employers, schools, persons and organizations having relevant information or knowledge to provide it to ARAMARK or its duly authorized representative for its use in deciding whether or not to offer me employment and specifically waive any required written notification. I hereby release employers, schools, persons and organizations from all liability in responding to inquiries in connection with my application. Upon written request by me, within a reasonable period of time, ARAMARK will make available to me the nature and scope of all reports of every type obtained.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between ARAMARK Corporation, its subsidiaries and affiliates, and me for either employment or for the providing of any benefit. If an employment relationship is established, I understand that my employment can be terminated, with or without cause, at the option of either ARAMARK or myself.

In signing this form, I certify that I understand all the questions and statements in this application.

Further, if granted a position with ARAMARK Corporation or any of its subsidiaries, I will comply with ARAMARK's Business Conduct Policy, a summary of which is printed below.



## BUSINESS CONDUCT POLICY

### THIS POLICY APPLIES WORLDWIDE

#### Compliance with Laws

It is ARAMARK's policy to comply with the laws in each country in which ARAMARK conducts business.

#### Employment/Equal Opportunity

ARAMARK's policy is to hire, promote, discipline and make all other personnel decisions without regard to race, color, religion, national origin, age, sex, disability, disabled veteran or Vietnam-era veteran status except where bona fide affirmative action programs allow for such considerations.

#### Sexual Harassment

Sexual harassment in any form will not be tolerated in the workplace. Any employee who feels that he or she has been subjected to sexual harassment is required to report the incident immediately.

#### Illegal Substances

It is ARAMARK's policy to maintain an environment free of drug and alcohol abuse.

#### Environmental

ARAMARK's policy is to comply with environmental laws in all countries in which ARAMARK conducts business.

#### Collusion

It is fundamental that ARAMARK independently determine the pricing, commissions and other contractual terms offered to clients or prospective clients.

#### Copyright Infringement

It is ARAMARK's policy to respect copyrights owned by others.

#### Political Contributions

Any political contribution or expenditure by a component is against ARAMARK policy. Also, any reimbursement of an employee for any such contribution or expenditure is against ARAMARK policy.

#### Gifts and Entertainment

It is ARAMARK's policy not to make any gift (other than a nominal holiday remembrance), or provide entertainment (except routine lunches or dinners during the conduct of regular business), to any government or union employee (except as provided in the Business Conduct Policy). Gifts given to non-government or non-union employees are restricted to a value of up to \$200 (U.S.) per year; where entertainment is involved, lavish expenditures are to be avoided.

Gifts from any supplier or client to an ARAMARK employee may not total more than \$200 (U.S.) per year

#### Accurate Books and Reporting

All transactions must be accurately recorded. No unrecorded fund, asset, or other improper account of ARAMARK shall be established or maintained for any reason.

#### Conflicts of Interest/Related Party Transactions

It is essential that all ARAMARK employees avoid any situation or interest which might interfere with his/her judgment concerning responsibilities to ARAMARK.

#### Outside Employment

An ARAMARK employee's outside employment should not conflict with his/her responsibilities to ARAMARK.

#### Finder's Fee

Payment of finder's fees is prohibited without the written approval of the General Counsel's Office.

#### Disclosure

If you are aware of possible violations of the BUSINESS CONDUCT POLICY, you must report them to the BUSINESS CONDUCT POLICY SECRETARY c/o the Office of General Counsel, at Corporate Headquarters in writing or by telephoning 1-800-999-8989 extension 3246, or 215-238-3246, or to others listed in the policy booklet.

(MIDDLE INITIAL)

(FIRST)

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

### FOR PERSONNEL USE ONLY

DATE APPLICATION RECEIVED

REFERRAL SOURCE

INTERVIEWED BY

DEPARTMENT

REFERENCE CHECK COMPLETED (DATE, AND BY WHOM)

DISPOSITION AND REASON

APPLICANT'S NAME  
(LAST)

**FOR PERMISSIBLE EMPLOYMENT PURPOSES  
BACKGROUND INVESTIGATION AUTHORIZATION AND DISCLOSURE NOTICE**

To the Employment Applicant:

Thank you for your application. This Background Investigation Authorization and Disclosure Notice is to inform you that ARAMARK Higher Education, Inc. ("ARAMARK") may obtain a consumer report or an investigative consumer report as part of its pre-employment background investigation. Such a report may include criminal background checks, motor vehicle driving record checks, consumer credit checks, and/or verification of information you have provided on your application, and may contain information bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This information may be obtained by contacting your present and previous employers or references supplied by you. The report will be used for employment purposes only.

In addition, you have the right, within a reasonable period of time after receipt of this Disclosure Notice to make a written request for the nature and scope of the investigation requested by us and for a summary of your rights under the Fair Credit Reporting Act.

The fact that ARAMARK may obtain a consumer report and/or investigative consumer report does not mean, and should not be construed to mean, that ARAMARK has decided to offer you employment. At this time, no decision has been made regarding your employment application. In addition, if hired by ARAMARK, this authorization will remain in effect and serve as continuing authorization for ARAMARK to obtain consumer reports and/or investigative consumer reports at any time during your employment with ARAMARK.

I AUTHORIZE ARAMARK, ITS EMPLOYEES, REPRESENTATIVES AND AGENTS TO INVESTIGATE MY BACKGROUND AND TO OBTAIN A CONSUMER REPORT AND/OR INVESTIGATIVE CONSUMER REPORT FOR EMPLOYMENT PURPOSES. I FURTHER AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY ARAMARK, ITS EMPLOYEES, REPRESENTATIVES AND AGENTS, TO FURNISH INFORMATION REQUIRED IN CONNECTION WITH THE PREPARATION OF A CONSUMER REPORT AND/OR INVESTIGATIVE CONSUMER REPORT. I RELEASE ARAMARK, ITS EMPLOYEES, REPRESENTATIVES AND AGENTS, AND ALL PERSONS AND ENTITIES DISCLOSING, PROVIDING OR REVIEWING SUCH INFORMATION, FROM ANY CLAIMS, LIABILITY OR DAMAGES RELATING TO OR ARISING OUT OF SUCH INVESTIGATION.

I UNDERSTAND THAT INFORMATION CONTAINED IN A CONSUMER REPORT AND/OR INVESTIGATIVE CONSUMER REPORT MAY BE USED BY ARAMARK TO MAKE DECISIONS REGARDING MY ELIGIBILITY FOR EMPLOYMENT OR CONTINUED EMPLOYMENT WITH ARAMARK, INCLUDING WITHOUT LIMITATION DECISIONS REGARDING THE DENIAL OF MY APPLICATION FOR EMPLOYMENT OR, IF EMPLOYED, THE TERMINATION OF MY EMPLOYMENT, IN ACCORDANCE WITH APPLICABLE FEDERAL AND STATE LAWS.

Your birth date is needed to process your background investigation. Information regarding your birth date is intended solely for purposes of the background investigation and will not be considered in making a hiring decision.

Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

I authorize that a telephonic facsimile (FAX) or photocopy of this authorization be accepted with the same authority as the original.

Signature of Applicant: \_\_\_\_\_

Print Full Legal Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State of Issuance \_\_\_\_\_

Other Names Used: \_\_\_\_\_

Current Address:

Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

List All Residences For the Past Five Years: \_\_\_\_\_

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**For Maine and New York Applicants Only**

Upon request, you will be informed whether or not a consumer report was requested, and if such a report was requested, the name and address of the consumer reporting agency furnishing the report.

**Maine residents will be provided a copy of your rights under the Maine Fair Credit Reporting Act.**

**For Washington Applicants Only**

The consumer reporting agency which furnished the report is [\[consumer reporting agency \(e.g. Truescreen, P.O. Box 130, Southampton, PA 18966; 1-800-260-1680\)\]](#).

**For California, Minnesota, and Oklahoma Applicants Only**

A consumer credit report will be obtained through [\[consumer reporting agency \(e.g. Truescreen, P.O. Box 130, Southampton, PA 18966; 1-800-260-1680\)\]](#).

If a **consumer credit report** is obtained, I understand that I am entitled to receive a copy. I have indicated below whether I would like a copy.

Yes \_\_\_\_\_ No \_\_\_\_\_  
Initials Initials

If an **investigative consumer report** and/or consumer report is processed, I understand that I am entitled to receive a copy. I have indicated below whether I would like a copy.

Yes \_\_\_\_\_ No \_\_\_\_\_  
Initials Initials

**\*California applicants:** If you chose to receive a copy of the consumer report, it will be sent within three (3) days of the employer receiving a copy of the consumer report and you will receive a copy of the investigative consumer report within seven (7) days of the employer's receipt of the report (unless you elected not to get a copy of the report).