

**CORBAN DINING APPLICATION FOR 2009-2010**

Please fill out the questions and return with your class schedule to Corban Dining by email to: ttaylor@corban.edu

1. Do you have an Oregon Health Permit? Y or N. (All students working with Corban Dining must obtain a permit. See attached for information on obtaining one if you do not have it. A current copy must be presented with paper work.)
2. Do you have any problem with wearing a uniform? Y or N (Corban Dining will provide each student employee one shirt, apron and a hat. The student must provide their own black slacks and approved slip resistant shoes)
3. Please list your work experience with any Food Service experience first:

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4. Do you like to work with a team or by yourself? \_\_\_\_\_
5. How many hours do you want to work each week? \_\_\_\_\_
6. What is your best quality that you would bring to Corban Dining if a position is open for you?

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(please fill out on back if more space is needed)

**Absence:**

In the event that a student is not available for a scheduled shift, he/she is responsible to find a substitute. Also, the student must make sure that a substitute slip is filled out and signed by them, their sub, and their manager. The substitute MUST be trained in the area they are substituting for. (Cashiers can only have another cashier substitute for their shift, a student manager can only have another student manager substitute for their shift etc.) ALSO, only the manager for his/her shift is allowed to sign the substitute form (if you need a sub for Tues. night, the Tues. night manager is the ONLY manager allowed to sign the slip).

If a student finds a sub but does not fill out a substitute slip then that student is still responsible for their shift and can be written up if their sub decides not to show up. A substitute slip

Do you have any problem accepting the above responsibility to cover the positions if offered to you? Y or N

## Campus Dining Application for Student Employment

Name: \_\_\_\_\_

Current Email Address: \_\_\_\_\_

Current Phone Number: \_\_\_\_\_

Please block out your classes and other commitments (i.e. youth groups, night studies) and circle your preferred work times below.

Class Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00 AM - 6:60							
7:00 - 7:50							
8:00-8:50							
9:00-9:50							
10:00-10:50	Chapel		Chapel		Chapel		
11:00-11:50							
12:00-12:50							
1:00-1:50							
2:00-2:50							
3:00-3:50							
4:00-4:50							
5:00-5:50							
6:00-6:50							
7:00-7:50							
8:00-8:50							

**Food Handler Certification Cards**  
**Frequently Asked Questions:**

- **Why do I need a Food Handler Card?**  
All food service workers in Oregon are required to obtain a food handler card within 30 days of beginning work. Once you obtain a card, it's valid for three years and is accepted in all counties throughout Oregon.
- **How do I get my card?**  
To obtain your food handler card, you must pass the Food Handler test. A passing grade is 75%.
- **How can I study for the test?**  
Before taking the Food Handler's Certification test, you should study the food handler's manual, *Food Safety: A Self-Training Manual*. The manual is available online at [orFoodHandlers.com](http://orFoodHandlers.com) or from the Oregon Department of Human Services (DHS) Food borne Illness Prevention Program. The DHS site has the manual in English, Spanish, Vietnamese, Chinese, Russian and Korean.

Hard copies of the food handler's manual are available at any local county library.

The manual contains everything you need to know for the food handler's test. It is designed for self-study and has self-tests to help make sure you are ready to take the test.

- **Where can I take the test?**  
You may take the test online at [www.orfoodhandlers.com](http://www.orfoodhandlers.com) if you pass the test online; you may print out your food handler's card. You may also take the test in person at the **Marion County Environmental Health office** Monday through Friday 9:00am to 3:30pm located at **3180 Center Street** NE Salem, on the Second floor in room # 2274.
- **How much does it cost?**  
Food handler certificates cost **\$10**. They are valid statewide for three years.
- **Is my food handler's card from another state valid here?**  
If you have a food handler card issued from another state, it is not valid in Oregon.
- **I lost my food handler's card; how can I get another one?**  
If you got your food handler card by attending a class from Marion County or online through [www.foodhandler.org](http://www.foodhandler.org), a replacement card can be obtained at their office for a fee of \$5. Call their office at 503-588-5346 for more information.